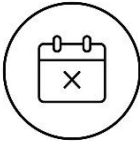









## A message from our Headteachers

Happy New Year and welcome back everyone! We hope you have had a restful and enjoyable Christmas break! We are very excited for this term to begin. There are lots of new activities and trips planned in over this term and we can't wait for the children to have new experiences in their learning. You will receive a curriculum letter and map over the course of the next week, so you can understand what your child will be learning about, and how you can further engage in their topics at home.

As it is the start of a term, we wanted to share with all parents and carers our school expectations around attendance.

<b>Warren expectations of attendance</b>	
<b>Expectation/actions</b>	<b>What you need to know</b>
<p>Absence from school</p> 	<ul style="list-style-type: none"> <li>We understand your child may not be well enough to attend school. If this is the case, contact <b>MUST</b> be made with school to share why your child is off school.</li> <li>Communication must be made with school on every day of your child's absence.</li> <li>If we do not receive communication from you on each day of your child's absence, school will try all methods possible to ensure contact is made.</li> <li>If it is necessary, a home visit will be completed by members of the Warren team. This is to ensure we know your child is safe.</li> </ul>
<p>Absence request forms</p> 	<ul style="list-style-type: none"> <li>Any other absence from school must be submitted to school via the absence request form. This can be provided for you by the office and it must be completed in a timely manner.</li> <li>School will review the request and decide whether this is classed as an authorised or unauthorised absence.</li> <li>Holidays during term time will not be authorised. Only requests for very exceptional circumstances will be authorised and this will be at the discretion of the Headteacher.</li> <li>The outcome of the request will be communicated with you.</li> </ul>
<p>Punctuality and lateness</p> 	<ul style="list-style-type: none"> <li>The start of the school day is 8.50am.</li> <li>The school gates open daily at 8.30am, with the classroom doors opening from 8.40am.</li> <li>If your child arrives after 8.50am, they will be given a late ticket and they receive a late mark if they arrive after 8.50am.</li> <li>All children being on time for school is very important, as learning in the classroom begins from 8.40am.</li> </ul>
<p>Persistently absent pupils</p> 	<ul style="list-style-type: none"> <li>If your child's attendance drops below 90%, they are classed as being a persistently absent pupil.</li> <li>You will be notified in writing if your child's attendance becomes below 90%. As a school, we have a duty to monitor attendance and we understand that your child's attendance may be lower due to illness. We will track and monitor this over a 4 week period, with the hope that this will improve.</li> <li>You may be asked to attend regular meetings with the school to implement an attendance action plan.</li> <li>If attendance does not improve, the school will refer to the Nottingham City Education Welfare Service.</li> <li>You may receive communication about a fine if attendance does not improve.</li> </ul>
<p>Severely absent pupils</p> 	<ul style="list-style-type: none"> <li>A child is classed as severely absent if attendance is 50% or lower.</li> <li>This can be classed as educational neglect and a referral to social care can be made by the school.</li> <li>The Education Welfare team will be notified, a referral may be made to the team due to concerns about attendance, and you may be issued with a fine.</li> </ul>
<p>Help and support for attendance</p> 	<ul style="list-style-type: none"> <li>We want to provide help and support to ensure all pupils can access their learning every day.</li> <li>If you are struggling with attendance, or would like further support with any issues around attending school or being on time, please speak to Mrs Salam, Mr Middleton or Mrs Neat, who will be more than happy to help.</li> </ul>







There has been lots of media shared over the last week in regards to school attendance for children, due to the number of bugs and illness around at the moment. We are also aware that many children have been unwell before the Christmas break and appreciate that some children continue to be unwell. We ask that you continue communicating with us about any absence from school, as we will be monitoring attendance for all children across school daily. If you are concerned about your child's attendance and would like to discuss this with us, please let the office know and a meeting can be arranged for you.

You will also find some useful information about the importance of attendance and your child's attainment from the Nottingham City Education Welfare service below.

Finally, we have re-launched some clubs for different year groups this half term. Please see the table below for more information. Sign up for these clubs is via the link on Class Dojo.

Thank you,

Mrs Salam and Mr Middleton

<b>Clubs offer for Spring 1</b>			
<b><u>Day</u></b>	<b><u>Club</u></b>	<b><u>For which classes?</u></b>	<b><u>Time</u></b>
Monday	Arts and crafts club 	Year 1 and Year 2 starting on Monday 16th	All from 3.15-4.15pm Any sports activities require PE Kit
	Dance club 	Year 3 and 4 starting on Monday 16th	
Tuesday	Boxing club 	Year 3, 4, 5 and 6 starting on Tuesday 10 <sup>th</sup>	
	Cooking club 	Year 1 and Year 2 continuing on Tuesday 10 <sup>th</sup>	
Thursday	Eco club 	Year 3, 4, 5 and 6 continuing on Thursday 12 <sup>th</sup>  Children in Year 3 and Year 4 who are allocated a place can join the club from this day.	
	Football club 	Year 5 and 6 continuing on Thursday 12 <sup>th</sup>	



## A Graduated, Partnership Approach to Improving Attendance

