



## Attendance matters



### Lateness to school

At the start of this week, we had a record number of children arriving to school late, and arriving after 9.30am. All children are expected to be at school by 8.50am in order to be able to access ALL of their learning during the school day. If you are running late and unable to arrive on time, please notify the school office this is the case, and the reason why you are late.

We are monitoring lateness in the same way we monitor attendance, so please ensure your child is on time.

### Weekly attendance

Weekly attendance target: 96%

Here is this week's attendance:

F1: 93.8%

F2: 91.7%

Y1: 92.7%

Y2: 92.1%

Y3: 85.6%

Y4: 94.6%

Y5: 94.1%

Y6: 89.3%

### Attendance-opoly prizes for this week!

**1<sup>st</sup> place** – Year 4 who have won an arts and crafts afternoon

**2<sup>nd</sup> place** – Year 5 who have won 15 minutes extra dinner play



### The Warren Attendance Team

If you would like to discuss your child's attendance further, please speak to a member of our attendance team. We will provide support to families to ensure your child is able to attend school:

**Mrs Neat** – Attendance officer

**Mrs Curtis** – School Business Manager

**Mrs Salam** – Head of School

**Mr Middleton** – Executive Headteacher

Your child's class teacher will also be happy to discuss your child's attendance with you.

Whole school attendance this academic year: 92.4%

Overall class attendance for the academic year so far

F1: 93.9%

F2: 91.9%

Y1: 93.6%

Y2: 87%

Y3: 94.7%

Y4: 93.6%

Y5: 96%

Y6: 92.9%

The Burrow: 93.70%

### Attendance incentives

Our attendance incentives will begin again for the Spring term. A reminder of what you or your child could win for their attendance:

**A £200 shopping voucher for attendance over 96%**

**A £100 Smyths toy voucher for attendance over 96%**

**A £100 Smyths toy voucher for the most improved attendance over the term.**

**The class with the best attendance each half term will also receive a whole class prize!**

### Where to seek advice and support with your child's attendance

Nottinghamshire Early Help team (for county residents):  
<https://shorturl.at/lrOY5>

Nottingham City Attendance team: <https://shorturl.at/ahnyH>

Government attendance hub:

<https://educationhub.blog.gov.uk/2024/01/03/improving-school-attendance/>



## Attendance matters

### Lateness and unauthorised absence

- **There has been a significant increase in the number of children that are arriving late to school.**
- **All children should arrive at school by 8.50am.**
- **If your child arrives past 9.30am, their attendance for the morning session will be classed as unauthorised, and this will negatively impact their attendance.**
- **You can receive a fine from the local authority for continued lateness past 9.30am, as this is considered to be unauthorised absence from school.**

### Attendance processes if your child is absent from school

- All parents and carers are expected to notify school if your child is unable to attend and give reason as to why they are absent.

### If your child's attendance is above 90%

- If we do not receive communication from you, a text message will be sent to find out why your child is absent.
- If your child is well enough to attend in the afternoon, we encourage you to bring your child in, as they will receive an attendance mark for the afternoon session.
- We expect for you to continue to communicate with school on a daily basis if your child continues to be absent from school.
- If we do not receive communication from you, a house visit will be completed.

### If your child's attendance is below 90% - persistently absent

- If we do not receive communication from you, school will phone you by 9.30am to find out why your child is absent.
- Medical evidence, if your child is absent from school as they are unwell, will be requested from you.
- If medical evidence is not provided to school for your child's absence, we will complete a house visit to discuss your child's absence with you.
- If 3 home visits are made in a term, school will need to consider whether a referral to social services is required due to educational neglect.

"THIS MORNING, HE WAS WORRIED ABOUT SCHOOL... BUT LOOK AT HIM NOW!"

**MOMENTS MATTER, ATTENDANCE COUNTS.**

HM Government  
Head to the Education Hub to find out more.

**NHS**

"THIS MORNING, HE HAD A RUNNY NOSE... BUT LOOK AT HIM NOW!"

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**NHS**